

## 2016-2017 Events & Holidays

### Manor Fields Term Dates 2016/2017

21 <sup>st</sup> Oct	INSET Day
24 <sup>th</sup> Oct – 28 <sup>th</sup> Oct	Half Term
21 <sup>st</sup> Dec	Last Day Autumn Term
5 <sup>th</sup> Jan	Start of Spring Term
10 <sup>th</sup> Feb	INSET Day
13 <sup>th</sup> Feb – 17 <sup>th</sup> Feb	Half Term
31 <sup>st</sup> Mar	Last Day of Spring Term
18 <sup>th</sup> Apr	Start of Summer Term
29 <sup>th</sup> May – 2 <sup>nd</sup> Jun	Half Term
21 <sup>st</sup> Jul	Last Day of Summer Term

### Autumn Term Dates

#### (New dates/events in bold)

14 Oct	Harvest celebrations in school and Open Morning
14 Oct	Flu immunisation programme for Year 1,2 and 3
18 <sup>th</sup> Oct	Year 3 Egyptian Day
18 <sup>th</sup> Oct	Year 3 Egyptian assembly to parents 2.50pm
20 <sup>th</sup> Oct	School Individual Photographs Parent Consultations
7 <sup>th</sup> -11 <sup>th</sup> Nov	Anti-bullying and e-safety week
11 <sup>th</sup> Nov	MFSA School Disco
8 <sup>th</sup> Nov	NSPCC Assemblies to KS1 and KS2
9 <sup>th</sup> Nov	Year 5 trip to Harry Potter Studios
22 <sup>nd</sup> Nov	NSPCC follow-up workshops for Year 5 and Year 6
28 <sup>th</sup> Nov	Arts and Crafts Week
2 <sup>nd</sup> Dec	Christmas Craft and Decoration Day
14 <sup>th</sup> Dec	AM EYFS show to parents PM KS1 show to parents
15 <sup>th</sup> Dec	AM EYFS show to parents PM KS1 show to parents
16 <sup>th</sup> Dec	AM KS2 trip to panto PM Nursery Christmas sing along
19 <sup>th</sup> Dec	Infants Christmas Dinner
20 <sup>th</sup> Dec	Junior Christmas Dinner
20 <sup>th</sup> Dec	Carols Round the Tree 6.30pm
20 <sup>th</sup> Dec	Term ends for Nursery children
21 <sup>st</sup> Dec	Term ends at 1.30pm

## School Lunches

A copy of the autumn term menu will be sent out via your children on Monday 17<sup>th</sup> October (additional hard copy attached). Please note that we will start on Week 1 when we return on Monday 31<sup>st</sup> October.

Lunch costs are £2.35 per day, £11.75 per week.

Therefore the charge for the remainder of the autumn term will be £89.30 payable in advance. This can be paid either by Wisepay or cheque on the first day back after half-term (**NO CASH PAYMENTS ACCEPTED**). Please do not bring cheques into the Office but via your child's Class Teacher.

Thank you

## Parent Consultation Forms

Please return these to your class teachers by 9.00 am Thursday 13<sup>th</sup> October.

## New Lunchtime Midday Supervisory Assistants

The school is looking for additional Midday Supervisory Assistants, to supervise the children between 12.00 and 13.20.

If you are free to work either Monday through to Friday, or can commit to a couple of days each week, please contact the office for an application form.





## Harvest and Open Morning



On Friday 14<sup>th</sup> October we will be holding our Harvest Assemblies during open morning and we will once again be collecting donations on behalf of Bishops Stortford Food bank.

This will be the timetable for the morning -

KS1	KS2
08.55 – 09.05 Children register	08.55 – 09.05 Children register
09.05 – 09.40 KS1 Harvest Assembly	09.05 – 10.00 KS2 Open Morning
09.40 – 10.40 KS1/EYFS Open Morning	10.00 – 10.35 KS2 Harvest Assembly
Note that Years 1,2 and 3 will be having their flu immunisations throughout the morning.	
Please feel free to browse your child's work while you wait.	

Donations for our harvest appeal can be brought in to the school office on the evening of Thursday 13<sup>th</sup> October, or via your child's class on the morning of the 14<sup>th</sup>.

This year there is an URGENT need for the following items and we would be so grateful to you and your pupils, if you were able to donate any of them to the Food Bank this Autumn.

This year, we are particularly requesting the following items:

- \* Tinned sponge puddings
- \* Tinned meat (ham/corned beef/spam)
- \* Tinned rice pudding
- \* Small cartons of drinks
- \* Bottles of squash
- \* Sugar – small 500g
- \* Jam
- \* Toiletries – shampoo/toilet rolls/shower gel/deodorant/feminine hygiene items
- \* Tinned fruit
- \* Long life fruit juices
- \* Instant noodles / pasta (packets)
- \* Long life milk
- \* Ketchup/brown sauce/mayo
- \* Instant mashed potato
- \* Cereal bars

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## Macmillan Coffee Morning

The grand total raised at the Coffee Morning was £226.50.

Thank you to all who came along and supported the event, especially those that baked cakes and helped organise the event.

Congratulations to Cameron from Galileo class who won the Spot the Cake Competition.

The total number of spots was 576.



## Illness

If your child is ill, please call the school number, 01279 757193, and leave a clear message with your **child's name, class name, and a reason for their illness.**

Or you can send the information in an e-mail to [attendance@manorfields.herts.sch.uk](mailto:attendance@manorfields.herts.sch.uk).

The third option is to send the information via Parentmail.

## Medical Appointments

Please also use the above options to inform the school of any medical appointments during the school day.

And don't forget that if your child is missing morning registration and has school dinners you must order your child's meal by 9.15, or bring in a packed lunch for them.

## Sickness and Diarrhoea

Please note that if your child has sickness or diarrhoea that your child must stay off school for 48 hours after the last bout of sickness or diarrhoea.

This is to avoid the illness spreading.

## Lost and Found

A small knitted stripy cat has been handed in to the office. Please come to the office to collect.

We also still have a set of keys and a ring, waiting to be collected.



# Community news

## Evening and weekend activities at Birchwood High School

Birchwood High School are launching some new activities at their school.

They are –

- **Xtreme Boogie Bounce** is launching on Wednesday evening this week. Book online at [www.BookWhen.com/BBxFitResh](http://www.BookWhen.com/BBxFitResh).
- **Make Believe, Sing! Act! Dance!** starting 5<sup>th</sup> November. Book a free trial on 01279 843200 or e-mail [b.stortford@makebelievegroup.co.uk](mailto:b.stortford@makebelievegroup.co.uk)
- **Razza Roller Disco** taking place every Sunday afternoon from 6<sup>th</sup> November. Enquiries to 07450 570083. [www.razzarollerdisco.co.uk](http://www.razzarollerdisco.co.uk)

For information on the other activities going on at Birchwood, please see the attached flyer.

## Design your own T-shirt competition

**Coopers** are holding a design your own T-shirt competition. Closing date is 31<sup>st</sup> October 2016. Ask at the Customer Service Desk for details.

## Perform – free drama class

**Perform** are offering a free drama class in the area. For more details go to [www.perform.org.uk/venues](http://www.perform.org.uk/venues) or call 020 7255 9120