

Manor Fields Primary School

Penningtons, Bishop's Stortford, Herts, CM23 4LE Tel: 01279 757193 email: admin@manorfields.herts.sch.uk

2016-2017 Events & Holidays

Manor Fields Term Dates 2016/2017

21 st Dec	Last Day Autumn Term
5 th Jan	Start of Spring Term
10 th Feb	INSET Day
13 th Feb – 17 th Feb	Half Term
31 st Mar	Last Day of Spring Term
18 th Apr	Start of Summer Term
29 th May – 2 nd Jun	Half Term
21 st Jul	Last Day of Summer Term

Autumn Term Dates (New dates/events in bold)

28 th Nov	Arts and Crafts Week
2 nd Dec	Christmas Craft and Decoration Day
2 nd Dec	Non-uniform day in return for a bottle donation
4 th Dec	MFSA Christmas Fayre 12 – 3pm
12 th Dec	Reception Dress Rehearsal
12 th Dec	Year 6 perform at Bishop's Stortford Carol Service 7pm
13 th Dec	KS1 Dress Rehearsal show to Grandparents 2pm
13 th Dec	Nursery Christmas Sing Along AM Nursery 10.45, PM Nursery 2.45
14 th Dec	Reception show to parents 10am KS1 show to parents 2pm
15 th Dec	Reception show to parents 10am KS1 show to parents 2pm
16 th Dec	AM KS2 trip to pantomime
16 th Dec	Christmas Jumpers for Children's Cancer
19 th Dec	Reception Party 2.30-3.30
19 th Dec	Junior Christmas Dinner
20 th Dec	Infants Christmas Dinner
20 th Dec	AM and PM Nursery Party 9-11am
20 th Dec	Term ends for Nursery children
20 th Dec	Carols Round the Tree 6.30pm
21 st Dec	Term ends at 1.30pm

Mrs Mann and Galileo Class

It is with sadness that we have to announce that Mrs Mann will be leaving us at the end of this term to take up a role as a non-teaching SENCO at a local school. We wish her every success and happiness there. Our loss is their gain and we will miss her. She has been at the school for 14 years and has made a terrific contribution to Manor Fields School.

Mrs H Smith will now be teaching Galileo on Wednesday, Thursday and Fridays and we will welcome Mrs Parker Beeson to the school in January. She will be teaching Monday and Tuesday. Mrs Parker Beeson is a highly experienced teacher who may be known to you through her leadership work in other local schools.

We are also pleased to confirm that Mrs Knox will be returning from maternity leave in January 2017 and will resume her role as our school SENCO.

Manor Fields School Association Christmas Fayre

Sunday 4th December 12 – 3pm

We are looking forward to welcoming you all at the Christmas Fayre on Sunday 4th from 12- 3pm.

Thank you to all those who have signed up to help out on the day. It isn't too late to volunteer a little of your time. Please e-mail schoolassociation@manorfields.herts.sch.uk to let them know if you can help.

We have a variety of interesting stalls, with games and crafts. We also have an exciting 4 legged, antlered visitor coming in, as well as a visitor from the North Pole! We hope you all have lots of fun!



Illness

If your child is ill, please can you inform the school by 9am.

You can call the school number, 01279 757193, and leave a clear message with your **child's name, class name, and a reason for their illness.**

Or you can send the information in an e-mail to attendance@manorfields.herts.sch.uk.

The third option is to send the information via Parentmail.

Please note that we have a duty of care to call any parent whose child has not arrived for registration if we have not been informed of a reason for their absence.

Medical Appointments

Please also use the above options to inform the school of any medical appointments during the school day as well as telling the teacher.

And don't forget that if your child is missing morning registration and has school dinners **you must order your child's meal by 9.15**, when the orders go through to the kitchen.

If you do not let us know by 9.15 then you must bring in a packed lunch for them.

Sickness and Diarrhoea

Please note that if your child has sickness or diarrhoea that your child must stay off school for 48 hours after the last bout of sickness or diarrhoea.

This is to avoid the illness spreading.

Non-Uniform – Bring a Bottle

*Don't forget that **Friday 2nd December** is a **non-uniform** day in return for a **donation of a bottle.** The bottles are to be taken to the **studio** at the back of the school.*

Health and Safety

Please can we remind parents that bike and scooters are not to be ridden in the school grounds.

We have had an accident this week where a child was knocked over by a child scooting on a school path.

Also, parents are not to drive their cars through either of the **blue gates**, into the staff car park at any time. This includes parents dropping children to Fun Zone.

Christmas Craft Day – Friday 2nd December

Thank you to all parents who have volunteered to help out on Friday's craft day.

Please come along to the school office and sign in before going to your classes.



Christmas Craft Day

Community News

Grove Cottage are holding their Christmas Market this **Thursday 1st December from 12 noon till 8 pm**, at Great Hadham Golf Club.



50th Anniversary
Grove Cottage
The Home of Bishop's Stortford Mencap

CHRISTMAS MARKET

GREAT HADHAM GOLF CLUB SG10 6JE
THURSDAY 1st DECEMBER 2016
FROM 12 NOON - 8PM - FREE PARKING

OVER 40 STALLS OFFERING
GIFTS • JEWELLERY • PAMPERING • CHOCOLATES • CLOTHES FROM MANDYS HEAVEN
FOOD • CHRISTMAS WREATHS AND TREES FROM COOPERS OF STORTFORD • PLUS MORE
PLUS 10% OF ALL SALES ON DAY DONATED TO GROVE COTTAGE

SANTA'S GROTTO • FESTIVE SINGERS • MULLED WINE AND MINCE PIES

To book Santas Grotto in advance or for more information please contact
Natalie on **07876478717** or natalie@mencapgrovecottage.org
Santas Grotto can be booked on the day - subject to availability - Book now to avoid disappointment

CZ Design & Print ...are proud to support Grove Cottage
01279 657769 • hello@czdesign&print.co.uk

SANTA'S GROTTO

In aid of Grove Cottage (The home of Bishop's Stortford Mencap)

AT THE CHRISTMAS MARKET

Thursday 1st December
12noon to 8pm

Great Hadham Golf Club,
Great Hadham Road,
Much Hadham SG10 6JE.

Only £3 per child

To book Santa's Grotto in advance and avoid the queues or for more information please contact Natalie on **07876 478717** or natalie@mencapgrovecottage.org

Santas Grotto can be booked on the day - subject to availability. Book now to avoid disappointment.

Santas Grotto is part of the Grove Cottage Christmas Market
All proceeds to Grove Cottage.



50th Anniversary
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